SAVITRIBAI PHULE PUNE UNIVERSITY
Advertisement for the Posts of Teaching Associate
in the Department of Foreign Languages

Applications are invited for the posts of Teaching Associate in the Department of Foreign Languages Applications must reach the Department on or before 25/7/2018 Date of interview will be communicated to the candidate by email. No TADA will be provided to the candidates for attending the interview.

Number of posts : 5 (SC – 1, ST – 1, Open – 3)

Tenure of each post **: On temporary basis for a maximum period of 1 academic year (2018-19)**

For each of the posts : *Emoluments*: Rs.25,000/- per month

Age Limit : 33 years, relaxable by 5 years in case of women and reservation candidates

➢ **Name of the Post**: Teaching Associate - **French Language**
➢ **Qualifications** : M.A. in French with minimum 55% marks, (with minimum 50 % in case of reservation candidates)

*Nature of Work***:**

Including but not limited to - Teaching work assigned by the Coordinator, French section; Overall coordination of part-time courses in French language; Organising co-curricular activities and events of French section; Maintenance of French section library

----

➢ **Name of the Post**: Teaching Associate **German Language**
➢ **Qualifications** : M.A. in German with minimum 55% marks, (with minimum 50 % in case of reservation candidates)

Nature of Work:

Including but not limited to - Teaching work assigned by the Coordinator, German section; Overall coordination of part-time courses in German language; Organising co-curricular activities and events of German section; Maintenance of German section library

----

➢ **Name of the Post**: Teaching Associate - **Russian Language**
➢ **Qualifications** : M.A. in Russian with minimum 55% marks, (with minimum 50 % in case of reservation candidates)

Nature of Work:

Including but not limited to - Teaching work assigned by the Coordinator, Russian section; Overall coordination of part-time courses in Russian language; Organising co-curricular activities and events of Russian section; Maintenance of Russian section library

----

- **Name of the Post**: Teaching Associate - <u>**Spanish Language**</u>
- **Qualificatiosn :** MA in Spanish /Advanced Diploma in Spanish with minimum 55% marks, (with minimum 50 % in case of reservation candidates)

Nature of Work : MA in Spanish /Advanced Diploma in Spanish with minimum 55% marks

In addition to teaching a minimum of 4 hours per week, the Teaching Associate, Spanish will coordinate administrative functions related to Spanish language including but not limited to

1. Admissions & Conduct of Examinations
2. Co-curricular activities and events of the Spanish section
3. Maintenance of Spanish language Library
4. Correspondence with various agencies, like the Instituto Cervantes, Spanish Embassy etc.

- **Name of the Post**: Teaching Associate - <u>**Japanese Language**</u>
- **Qualifications :** Advanced Diploma in Japanese with minimum 55 % marks / JLPT level 2, (with minimum 50 % in case of reservation candidates)
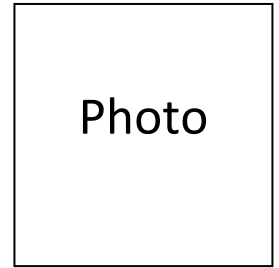
Nature of Work:

In addition to teaching for minimum 4 hrs per week, the Teaching Associate will coordinate administrative functions related to Japanese Section, including

1. Admissions & Conduct of Examinations
2. All co-curricular activities & events organized by the Japanese Section
3. Maintenance of Japanese Language Library.

.   Registrar, SPPU

Savitribai Phule Pune University
Department of Foreign Languages

Application for the post of

Teaching Associate

French/ German / Russian / Spanish / Japanese

[Hard copy of the form along with relevant attested copies should reach the Department situated on Gopal Krishna Gokhale Path (F.C. Road), Deccan Gymkhana on or before 25/7//2018 during office hours]

Photo

Name of Candidate :
(in Block Letters)
_____

Date of Birth :
_____

Educational Qualifications
:
& year of passing
_____

_____

Category :
_____

Experience if any :
_____

_____

Address :
_____

_____

_____

e-mail :
_____

Contact number :
_____

Any other information :

Declaration

I hereby declare that the information given in the application as it relates to me is true and correct. If found incorrect liable for any action by the University.

Place :

Date :

Signature of the Candidate